

Non-Academic Requirements Checklist

HONOURS BACHELOR OF SCIENCE IN NURSING

This checklist was developed to help students obtain their non-academic requirements in a timely manner. Use it as a tool to stay on track with your non-academic requirements.

Students are responsible for meeting minimum non-academic requirements in order to proceed onto placement. All costs and service fees associated with obtaining these non-academic requirements for placement are the sole responsibility of the student. Failure to achieve placement clearance by the posted deadline will mean that you will not be able to proceed with placement and you will have to wait for the next offering to register again. This is likely to cause delays in your progression in the program and is likely to result in additional fees.

CLEARANCE DEADLINE:

Fall Intake (Semester 1): October 15

Returning Students: August 1

****Clearance Deadline refers to the date when all non-academic requirements must be submitted to the Verified platform and your Electronic Requirements Verification appointment must be completed and your status must indicate "PASS".***

| Non-Academic Requirement | Recommended Action By | Completed? |
|--|--|-------------------|
| CPR – Valid for 1 year | Complete 0-2 months prior to deadline every year | |
| N95 Mask Fit Test – Valid for 2 years | Complete 0-2 months prior to deadline every 2 years | |
| Vulnerable Sector Check – Valid for 1 year | Request 2-3 months prior to deadline every year | |
| Campus Health Centre Clearance Card – Valid for 1 year | Start process 3 months prior to deadline every year | |
| WHMIS Certificate – Valid for 1 year | Complete 0-2 months prior to deadline every year | |
| Worker Health & Safety Awareness Training Certificate – Valid for 1 year | Complete 0-2 months prior to deadline every year | |
| Flu Vaccine – Valid for 1 year | Obtain and upload in November every year | |
| COVID-19 Vaccine (three doses) | If unvaccinated, start as soon as possible. | |
| Workplace Insurance for Unpaid Student Placement Declaration Form – Valid for 1 year | Complete 0-2 months prior to deadline every year | |
| Consent to Release Information – valid for duration of time in program | Complete 0-2 months prior to deadline <i>Send to Clinical Placement Coordinator</i> | |